

**AGENDA for HIGHAM PRIMARY SCHOOL –
Parent Forum Meeting
Monday 10th November 2025 – 9.30am to 10.30am**



	Item	Purpose	Documents
1.	Introductions		
2.	Purpose of parent forum		
3.	Parent Protocol sign up	All parent representatives to agree to parent forum protocol to aid to the success of all meetings for everyone.	
4.	Snack policy – Yr1 and Yr3	Yr3 parents are requesting a new survey and the addition of rice cakes to the accepted items. Yr1 parents would like to review restrictions on snacks within the policy. YrR parents have said not enough options. Yr4 parents would also like more variety and consideration for SEN pupils who may have a restricted diet.	
5.	Lunch options – Yr1	Parents have seen a list of healthier options and would like these to be considered (School have not had sight of the suggested list).	
5.	Class Representatives for school council – Yr1	Could there be school council representatives for the younger classes?	
6.	Wraparound care – Yr1	Availability and cost of wraparound care	
7.	Extra-curricular activities – Yr1	Could the school have a language club, ie Spanish?	
8.	Reading club – Yr1	Parents would like a reading club that takes place after school to help parents who struggle to read every night with their children due to work commitments.	
9.	Communication – School, YrR, Yr4	(School)This was raised at a previous parent forum meeting. Communication has increased as discussed previously however we have now been made aware parents are not happy as too much communication. -(YrR)More practical communication ie when school has to close (what do we mean by more practical communication?) -(Yr4)Bromcom – Lots of messages received in one day rather than several messages in one communication. -(Yr4)Can Bromcom messages be marked as urgent to show as urgent so parents look at these first?	
10.	End of School day collection – Yr4	Can the children be collected in a different way when it is raining as siblings have to wait for older siblings to come out 10 minutes later?	
11.	Higham Eagles - School	Discussion around parent supervision of siblings in the school grounds during football training and matches.	
12.	AOB	For future meetings this needs to be emailed to Mrs Grattan at least 2 weeks in advance of the meeting.	